

City Council Members

Mayor Tab Townsell
City Attorney Michael Murphy
City Clerk/Treasurer Michael O. Garrett



Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Mark Vaught
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Jim Rhodes
Ward 3 Position 2 – Mary Smith
Ward 4 Position 1 – Theodore Jones, Jr.

City Council Meeting - Tuesday, July 26th, 2011 @ 6:30pm
Judge Russell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032
5:30pm - Committee Meeting: No Committee Meeting

Call to Order

Roll Call

Minutes: *July 12th, 2011*

Announcements / Proclamations / Recognition: *Employee Service Awards*

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

1. Resolutions requesting the Faulkner County Tax Collector to place certified liens on certain properties as a result of incurred expenses by the City.
2. Ordinance appropriating funds for the transportation services for the Boys & Girls Club of Faulkner County & FCCDD.
3. Consideration of a request from the Advertising & Promotion Commission for the reappointment of Angela Bagby to the board for a second term.
4. Consideration of a request from First Church of Nazarene for a conditional use permit to allow religious activities for property located at the 500 Block of Center Street.
5. Ordinance amending the Conway Sign Ordinance in regards to pre-existing non-conforming signs.
6. Consideration to accept bids for steel tubing for fence construction for the Museum Road Project.
7. Consideration of the Stage 1A Airport Construction Change Order for A.G. Hunt Construction Co.

B. Public Safety Committee (Police, CEOC, Information Technology, Fire, District Court, City Attorney & Animal Welfare)

1. Ordinance authorizing a credit card transaction fee to be collected by District Court.

C. Finance

1. Ordinance authorizing a change in staffing levels for the Finance Department.

New Business

1. Consideration of request by Rick Lawson to obtain a franchise agreement for a taxi service (Cab's Here).

Adjournment



City of Conway - Mayor's Office
1201 Oak Street
Conway, AR 72032
www.cityofconway.org



Memo:

To: Mayor Tab Townsell
CC: City Council Members
Barbara McElroy, Code Enforcement

From: Felicia Rogers
Date: July 19, 2011
Re: Certified Liens – Code Enforcement

The following resolutions are included for a request to the Faulkner County Tax collector to place a certified lien against real property as a result of incurred expenses by the City.

The properties & amount (plus a ten percent collection penalty) are as follows:

- | | |
|---------------------------|----------|
| 1. 3035 Franklin Circle | \$142.36 |
| 2. 2016 Sugar Creek Drive | \$146.31 |

Please advise if you have any questions.



City of Conway, Arkansas
Resolution No. R-11-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **3035 Franklin Circle** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$142.36** (plus a ten percent collection penalty and filing fees, to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 26th, 2011** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 26th day of July, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: July 19th, 2011

Re: 3035 Franklin Circle

- May 11th, 2011 – Warning Violation written by Grant Tomlin regarding grass in front & back yard.
- Property Owners are listed as Jeffrey & Karen Smith.
- Certified and regulars letters were mailed to property owner and Bank of America at addresses listed on file.
- A copy of this violation was faxed to Bank of America's Property Maintenance Department on May 16th, 2011
- Property was rechecked on 5-23-2011 by Grant Tomlin and no progress had been made.
- Property was then recheck on 5-26-2011 with no progress.
- Property cleanup was sent over to Physical Plant for clean up on 6/13/2011.
- Final Cleanup finished on 6-15-2011
- Invoice for clean up and copy of final bill was sent to the property owners at address on file; included amount due, date and time of the City Council meeting.
- Invoice attach

If you have any questions please advise.

**Conway Code Enforcement
Incident Report**

Date of Violation: 5-11-11

Violator Name: Jeffrey and Karen Smith/Bank of America

Address of Violation: 3035 Franklin

Violation Type: Tall grass

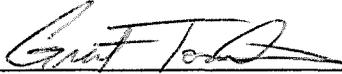
Warning #: CE2949

Description of Violation and Actions Taken:

On 5-11-11 I received a complaint regarding tall grass at 3035 Franklin. I knew this address, as we had to mow this property last year. When I arrived I found that the property at 3035 Franklin was in violation of the Conway Nuisance Abatement Code, section 3.2.4, for tall grass. Some of the grass in the back yard was over 4 feet tall. I wrote the registered owner of the property a warning and sent it to them through both regular and certified mail. Since the house was in the process of being foreclosed, a letter was also sent to Bank of America through certified and regular mail. The bank signed for their letter, but the registered home owners letter was returned. The property was checked several times with no progress. The property was scheduled to be mowed by the city work crew on 6-13-11. The property was mowed on 6-15-11. Pictures were taken both before and after the property was mowed. Pictures are on file for review.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature: _____



Date: 7-19-11

Time: 0933

INVOICE

City of Conway
Code Enforcement

DATE: JUNE 15, 2011

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Jeffrey & Karen Smith
3035 Franklin Circle
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
3035 Franklin Circle

| CODE ENFORCEMENT OFFICER | JOB | PAYMENT TERMS | DUE DATE |
|--------------------------|----------------------|------------------|-----------------|
| Grant Tomlin | 3035 Franklin Circle | Due upon receipt | July 15th, 2011 |

| HOURS | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-----------|--------------------------------------|------------|------------|
| 1 | Mowing | 13.21 | 13.21 |
| 1 | Mowing | 10.02 | 10.02 |
| 1 | Mowing | 10.02 | 10.02 |
| 1 | Maintenance Fee | 15.00 | 15.00 |
| 1 | Administrative Fee (Barbara McElroy) | 24.15 | 24.15 |
| 1 | Administrative fee (Grant Tomlin) | 19.10 | 19.10 |
| 1 | Administrative Fee (Glenn Berry) | 21.70 | 21.70 |
| 4 | Certified Letter | 6.85 | 27.40 |
| 4 | Regular letter | .44 | 1.76 |
| SUBTOTAL | | | \$142.36 |
| SALES TAX | | | |
| TOTAL | | | \$142.36 |

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter

Cc: Jeffrey & Karen Smith



**City of Conway, Arkansas
Resolution No. R-11- ____**

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY; AND FOR OTHER PURPOSES.

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on 2106 Sugar Creek Drive within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904: and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$146.31 (plus a ten percent collection penalty and filing fees, to be thereafter certified to the Faulkner County Tax Collector; and

WHEREAS, a hearing for the purpose of determine such lien has been set for **July 26th, 2011** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 26th day of July, 2011.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

City of Conway
Planning & Development
1201 Oak Street
Conway, Arkansas 72032



Barbara McElroy
Administrative Assistant
Phone: 501-450-6107
Fax: 501-450-6144

MEMO:

To: Mayor Tab Townsell
CC: City Council Members

From: Barbara McElroy
Date: July 19, 2011

Re: 2106 Sugar Creek Drive

- May 19th, 2011 – Warning Violation written by Grant Tomlin regarding grass.
- Property Owners are listed as Nancy Fraser.
- Property was rechecked on 5-27-2011 by Grant Tomlin and no progress had been made.
- Certified and regulars letters were mailed to property owner at address listed on file and a notice was left from post office on 6/1/2011.
- Property was rechecked 6/9/2011 with no progress.
- Property cleanup was sent over to Physical Plant for clean up on 6/9/2011
- Final Cleanup finished on 6-15-2011
- Invoice for clean up and copy of final bill was sent to the property owners at address on file; included amount due, date and time of the City Council meeting.
- Invoice attach

If you have any questions please advise.

**Conway Code Enforcement
Incident Report**

Date of Violation: 5-19-11

Violator Name: Nancy Fraser

Address of Violation: 2106 Sugar Creek

Violation Type: Tall grass

Warning #: CE3134

Description of Violation and Actions Taken:

On 5-19-11, I received a complaint regarding tall grass at 2106 Sugar Creek. Upon arrival at the residence, I found that it was in violation of the Conway Nuisance Abatement Code, section 3.2.4, for tall grass. A warning was written and left at the residence. The property was rechecked on 5-27-11 with no progress made. A certified letter regarding the violation was sent to the residence on 5-31-11. A notice was left by the post office at the residence regarding the letter. However, the letter was never claimed. The property was rechecked again on 6-9-11 and no progress had been made. The property was scheduled to for mowing at this time. The property was mowed on 6-15-11. Pictures were taken both before and after the cleanup was done. Pictures are on file for review.

Code Enforcement Officer: Grant Tomlin # 407

Officer Signature:  _____

Date: 7-19-11

Time: 0933

INVOICE

City of Conway
Code Enforcement

DATE: JUNE 16, 2011

1201 Oak Street
Conway, AR 72032
Phone: 501-450-6191
Fax 501-450-6144
barbara.mcelroy@cityofconway.org

TO Nancy Fraser
2106 Sugar Creek Drive
Conway, AR 72034

Description: Mowing/Clean up/Admin Fees
associated with the nuisance abatement at
2106 Sugar Creek Drive

| CODE ENFORCEMENT OFFICER | JOB | PAYMENT TERMS | DUE DATE |
|--------------------------|------------------------|------------------|-----------------|
| Grant Tomlin | 2106 Sugar Creek Drive | Due upon receipt | July 16th, 2011 |

| HOURS | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-----------|--------------------------------------|------------|------------|
| 1 | Mowing | 17.99 | 17.99 |
| 1 | Mowing | 13.75 | 13.75 |
| 1 | Mowing | 10.02 | 10.02 |
| 1 | Mowing | 10.02 | 10.02 |
| 1 | Maintenance Fee | 15.00 | 15.00 |
| 1 | Administrative Fee (Barbara McElroy) | 24.15 | 24.15 |
| 1 | Administrative fee (Grant Tomlin) | 19.10 | 19.10 |
| 1 | Administrative Fee (Glenn Berry) | 21.70 | 21.70 |
| 2 | Certified Letter | 6.85 | 13.70 |
| 2 | Regular letter | .44 | .88 |
| SUBTOTAL | | | \$146.31 |
| SALES TAX | | | |
| TOTAL | | | \$146.31 |

Make all checks payable to City of Conway Code Enforcement @ 1201 Oak Street Conway Arkansas 72032

Payments are due 30 days from date of this letter



**City of Conway, Arkansas
Ordinance No. O-11-_____**

AN ORDINANCE APPROPRIATING FUNDS FOR THE TRANSPORTATION SERVICES FOR BOYS & GIRLS CLUB OF FAULKNER COUNTY & FAULKNER COUNTY COUNCIL ON DEVELOPMENT DISABILITIES; AND FOR OTHER PURPOSES

WHEREAS, the Conway City Council approved to enter into an agreement ending December 31, 2011 with the Boys & Girls Club & the Faulkner County Council on Development Disabilities to provide funding for transportation services throughout the City of Conway; and

WHEREAS, FCCDD & Boys & Girls Club of Faulkner County provide a valuable service for the City; and

WHEREAS, Arkansas Code §27-70-207 now provides that City's may use street funding to support these transportation needs; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. The City shall enter into an agreement with the agencies listed above for a period ending December 31st, 2011 and appropriate the following from the Street Fund – Fund Balance Appropriation Account (002.201.4900) to the following expense accounts, which will be allocated into project management numbers

| | | |
|----------|----------------------------------|-------------|
| \$10,000 | (002.201.5990) Boys & Girls Club | PM 201333-A |
| \$15,000 | (002.201.5990) FCCDD | PM 201333-B |

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th day of July, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



City of Conway - Mayor's Office
1201 Oak Street
Conway, AR 72032
www.cityofconway.org



Memo:

To: Mayor Tab Townsell
CC: City Council Members
Barbara Money, A&P Commission

From: Felicia Rogers

Date: Tuesday, July 19, 2011

Re: Advertising & Promotion Commission

The Advertising & Promotion Commission meet on June 7th, 2011 and appointed Angela Bagby to a second term on the board. Her term expired May 2011. This would be another 4 year term.

Please advise if you have any questions.



CONWAY PLANNING COMMISSION

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

July 19, 2011

Council Members
Conway, AR 72032

Dear Council Members:

First Church of the Nazarene request for a conditional use permit to allow religious activities for property located at the 500 block of Center Street (514, 518, 520 Center Street) with the legal description:

Lots 6, 7, and 8, Block 28, Robinson Subdivision

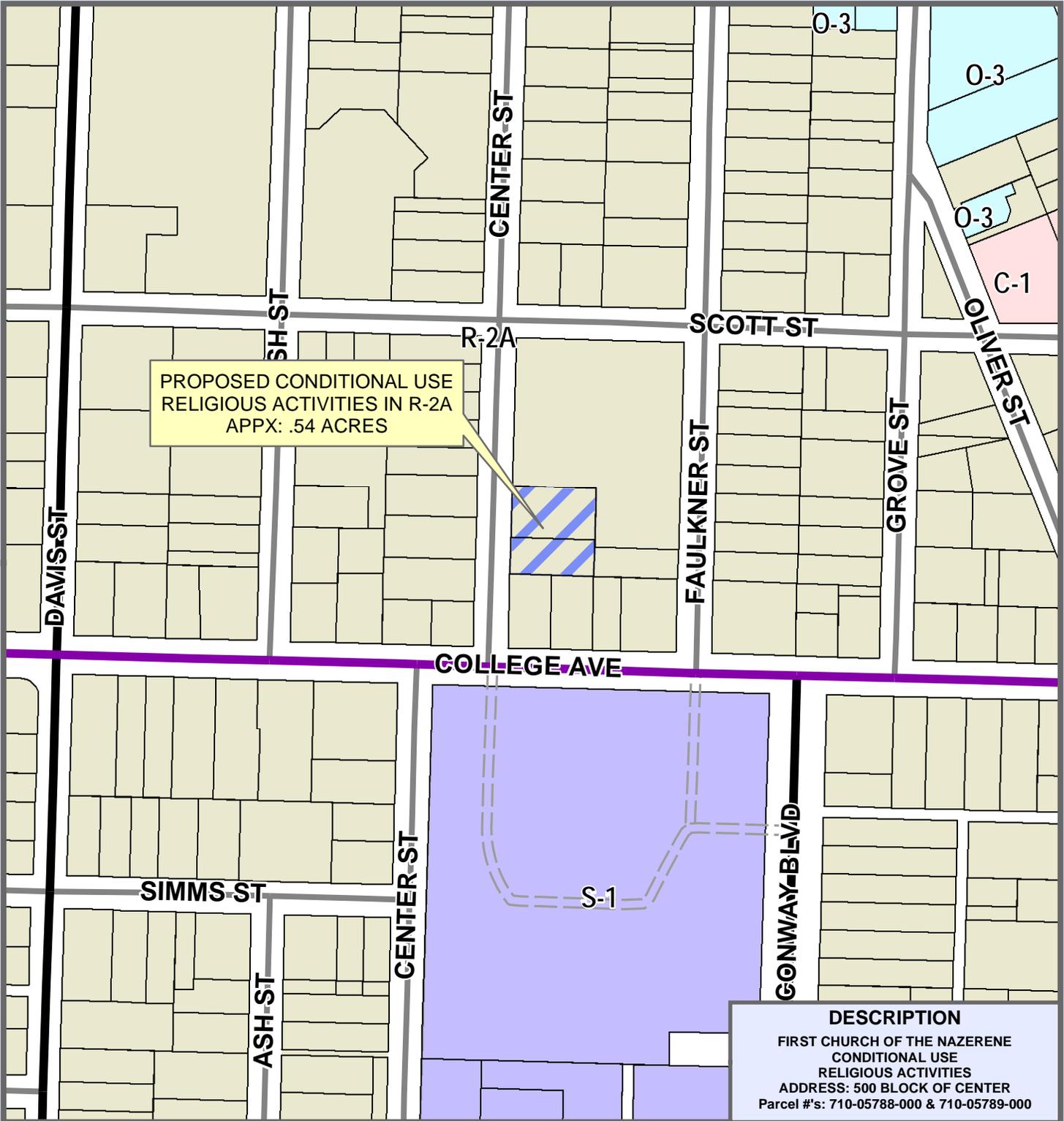
was reviewed by the Planning Commission at its regular meeting on July 18, 2011. The Planning Commission voted 6 – 0 that the request be sent to the City Council with a recommendation for approval without conditions.

Submitted by,

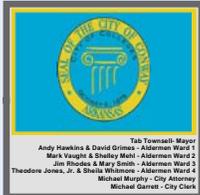
Kent Mathis, Chairman
Planning Commission

CITY OF CONWAY

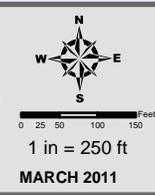
FIRST CHURCH OF THE NAZERENE CONDITIONAL USE -- 500 BLOCK CENTER ST



DESCRIPTION
FIRST CHURCH OF THE NAZERENE
CONDITIONAL USE
RELIGIOUS ACTIVITIES
ADDRESS: 500 BLOCK OF CENTER
Parcel #'s: 710-05788-000 & 710-05789-000



| | | | |
|-----------------|---------------|--------------------|-------------------|
| INTERSTATE | LOT LINE | Residential | Industrial |
| MAJOR ARTERIAL | STREAMS | R-1 | MF-1 |
| MINOR ARTERIAL | LAKES & PONDS | R-2A | MF-2 |
| COLLECTOR | CITY LIMITS | R-2 | MF-3 |
| RESIDENTIAL | | HR | RMH |
| PRIVATE ROAD | | SR | |
| INTERSTATE RAMP | | Commercial | Office |
| RAILROADS | | C-1 | O-1 |
| | | C-2 | O-2 |
| | | C-3 | O-3 |
| | | C-4 | |
| | | Special | SP |
| | | | S-1 |
| | | | A-1 |
| | | | PUD |



THIS MAP WAS PREPARED BY THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT FOR ITS USE, AND MAY BE REVISED AT ANY TIME WITHOUT NOTIFICATION TO ANY USER. THE CITY OF CONWAY PLANNING AND DEVELOPMENT DEPARTMENT DOES NOT GUARANTEE THE CORRECTNESS OR ACCURACY OF ANY FEATURES ON THIS MAP. CITY OF CONWAY ASSUMES NO RESPONSIBILITY IN CONNECTION THEREWITH.

CONTACT INFORMATION
 LANDMARK GIS WEBSITE
 gis.cityofconway.org (UNDER DEVELOPMENT)
 E-MAIL: Jason.Lyon@CityOfConway.org



**City of Conway, Arkansas
Ordinance No. O-11-__**

AN ORDINANCE AMENDING THE CONWAY SIGN ORDINANCE, SECTION 1301 OF THE CONWAY ZONING ORDINANCE O-94-54 REPEALING ANY ORDINANCES IN CONFLICT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

WHEREAS, The City of Conway would like to amend certain sign regulations concerning pre-existing non-conforming signs;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1. Ordinance O-94-54, Sign Regulations Section 1301.4.01 – Sign Ordinance Determination of Legal Nonconformity shall be amended as follows:

- (1) A legally established sign which fails to conform to this Ordinance shall be allowed continued use. A pre-existing non-conforming sign shall not be expanded, moved, or relocated. A pre-existing nonconforming sign ~~may~~ **shall not** be relocated if ~~required as part of a street improvement project,~~ **removed due to a street improvement project. New replacement signage shall meet current standards.**

SECTION 2. Ordinances in Conflict

All ordinances in conflict herewith are repealed to the extent of the conflict.

SECTION 3. Emergency Clause

That this ordinance is necessary for the protection, peace, health and safety of the citizens of Conway, and therefore, an emergency is declared to exist, and this ordinance shall go into effect from and after its passage and approval.

PASSED this 26th day of July, 2011.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**



City of Conway
Street and Engineering Department
100 East Robins Street
Conway, AR 72032

Ronnie Hall, P.E.
City Engineer
ronnie.hall@cityofconway.org
501-450-6165

June 21, 2011

Mayor Tab Townsell
City Hall
1201 Oak Street
Conway, Arkansas 72032

Re: Museum Road
Fence Along CHDC property

Dear Mayor Townsell;

Bids were received at 10:00 AM, Thursday, July 21, 2011 at Conway City Hall for the material for a decorative fence along the CHDC Property located on the west side of Museum Road north of Siebenmorgen Road. The two bids received are summarized as follows:

| | |
|--------------------------|-------------|
| Pipe & Tube Supply, Inc. | \$24,574.92 |
| Halbert Pipe & Steel | \$44,830.03 |

I recommend award of this project to the low bidder Pipe & Tube Supply, Inc.

This material will be used by CHDC staff to build about 1,350 feet of decorative steel fence along the CHDC Property on the west side of Museum. CHDC agreed to fabricate and install the decorative fence in lieu of the 8' chain link fence included in the Museum Road Project. The bid amount for the chain like fence was \$20,385.00.

The funding for this project has been previously identified as Impact Fee.

Please advise if you have questions or need additional information.

Sincerely,

Ronnie Hall, P.E.

MEMORANDUM

TO: MAYOR TAB TOWNSELL

FROM: RONNIE HALL, P.E.
CITY ENGINEER

DATE: July 21, 2011

REFERENCE: Stage 1A Airport Construction Change Order
2010 Grant

I have attached a proposed Change Order for the 2010 Airport Grading and Drainage contract now underway by A. G. Hunt Construction Co. This change order increases the scope of this construction project by adding 400' of runway embankment construction.. The contract as awarded to A.G. Hunt was in the amount of \$1,592,606.20. The proposed change order adds \$108,968.00 to the contract to give a revised contract amount of \$1,701,574.20. The purpose of this change order is to utilize the available funds in the 2010 FAA grant. The budget amounts available in the 2010 grant are summarized as follows:

SUMMARY OF 2010 FAA GRANT

| | |
|---|--------------------|
| Administrative Expense (Independent Fee Analysis & Misc.) | \$15,612.85 |
| Design Engineering Fees for next Stage (Garver) | \$77,000.00 |
| Construction Inspection Fees (Garver) | \$190,000.00 |
| Construction Testing (Thomas) | \$47,825.50 |
| Lollie Road Relocation (Completed by Weaver Bailey) | \$391,791.18 |
| Stage 1 Grading & Drainage (A.G. Hunt) | \$1,717,066.47 |
| Utility Adjustments (Relocate overhead electric by Conway Corp) | <u>\$50,000.00</u> |
| TOTAL | \$2,489,296.00 |
| Federal Share @ 95% | \$2,364,831.00 |
| Local Share @ 5% (Reimbursed by State Aeronautics' Grant) | \$124,465.00 |

With the funds available to add this work to A.G. Hunt's contract, I recommend that we execute this change order.



Construction Contract Change Order

| | |
|--|--|
| Project: New Conway Municipal Airport - Stage 1A Grading and Drainage Construction Garver Job No. 1001-1500 | Change Order No. 1 Date Prepared: July 21, 2011 |
| Owner: City of Conway 1201 Oak Street Conway, Arkansas 72032 | Contractor: A.G. Hunt Construction Co 1001 East Parkway Russellville, Arkansas 72801 |

Description of Work Included in Contract
 Grading and drainage construction including construction of approximately 200,000 cubic yards of earthwork, 140 linear feet of reinforced concrete pipe, and 5,500 linear feet of concrete ditch paving, and 150 acres of seeding.

- Changes and Reasons Ordered (List Individual Changes as: A, B, C, D, etc.)**
- A. 44,250 cubic yards Additional Embankment Construction added at a unit price of \$4.00 per cubic yard Station 24+00 to 28+00. Additional Embankment Construction to be plan quantity of 44,250 cubic yards.
 - B. Select Fill unit price reduced from \$6.00 to \$4.00 per cubic yard. Select Fill to remain plan quantity of 15,866 cubic yards. Specification requirements for select fill changed to the following: *All Material used beneath future pavement areas shall be material with plasticity index less than 20. Shale fragment blends shall not be allowed. Material with organic or deleterious material shall not be allowed. Material must be approved by the engineer in writing prior to beginning placement.*
 - C. Unsuitable Excavation estimated quantity reduced from 12,760 cubic yards to 5,500 cubic yards. Adjusted based on evaluation of on-site ground conditions and suitability.
 - D. Construction Drawings - Revised Sheet Number 4, 6, 12, R1, R2, and R3. Added Sheet Number 6a and R4. All dated July 21, 2011.
 - E. 40 calendar days added to construction contract time due to additional embankment construction.

Attachments: Construction Drawings Sheet Number 4, 6, 6a, 12, R1, R2, R3, and R4. All dated July 21, 2011.

| Contract Changes | Bid Item No. | Bid Item Description | Original Estimated Quantity | Unit of Measure | Contract Unit Price | Revised Estimated Quantity | Revised Unit Price | Original Estimated Cost | Revised Estimated Cost |
|---------------------------------------|--------------|------------------------------------|-----------------------------|-----------------|---------------------|----------------------------|--------------------|-------------------------|------------------------|
| A. | P-152-4.2a | Additional Embankment Construction | - | C.Y. | - | 44,250 | \$4.00 | - | \$177,000.00 |
| B. | P-152-4.3 | Select Fill | 15,866 | C.Y. | \$6.00 | 15,866 | \$4.00 | \$95,196.00 | \$63,464.00 |
| C. | P-152-4.4 | Unsuitable Excavation | 12,760 | C.Y. | \$5.00 | 5,500 | \$5.00 | \$63,800.00 | \$27,500.00 |
| Summation of Cost | | | | | | | | \$158,996.00 | \$267,964.00 |
| Net Cost for this Change Order | | | | | | | | \$108,968.00 | \$108,968.00 |

| Estimated Project Cost | Time Change |
|-----------------------------|---|
| Original Contract Amount | Original Contract Start Date |
| Previously Approved Changes | Original Contract Time (calendar days) |
| This Change Order | Additional Calendar Days granted by this Change Order |
| New Contract Amount | New Contract Time (calendar days) |
| \$1,701,574.20 | New Construction Completion Date |
| \$1,592,606.20 | June 15, 2011 |
| \$0.00 | 200 |
| \$108,968.00 | 40 |
| \$1,701,574.20 | 240 |
| | February 10, 2012 |

THIS AGREEMENT IS SUBJECT TO ALL ORIGINAL CONTRACT PROVISIONS AND PREVIOUS CHANGE ORDERS

| | | |
|--|----------------|---------------|
| ISSUED FOR REASONS INDICATED ABOVE | | |
| Engineer: Garver _____ Engineer's Signature | _____ Title | _____ Date |
| ACCEPTED BY CONTRACTOR | | |
| _____ Contractor's Signature | _____ Title | _____ Date |
| APPROVED BY OWNER | | |
| _____ Owner's Signature | _____ Title | _____ Date |



**City of Conway, Arkansas
Ordinance No. O-11-__**

AN ORDINANCE AUTHORIZING A CREDIT CARD TRANSACTION FEE TO BE COLLECTED BY THE DISTRICT COURT OF FAULKNER COUNTY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, due to changes in state law, there exists an opportunity to implement a fee for processing payments by credit card authorized by law and performed by District Court personnel;

WHEREAS, Arkansas Code Ann. § 16-13-706 as amended by Act 1218 of 2011 authorizes the District Court pursuant to § 16-13-709 or § 16-92-118 to accept payment of fines and associated costs by an approved credit card or debit card and when the offender pays fines or court costs by an approved credit card or debit card, the court may assess the offender a transaction fee;

WHEREAS, Arkansas Code Ann. § 16-92-118 (e) as amended by Act 1218 of 2011 authorizes the city council of the City of Conway to establish a transaction fee to be charged by District Court pursuant to Arkansas Code Ann. § 16-13-709 for the collection of fines assessed in that District Court for any electronic payment of a court-ordered fine by an approved credit card or debit card.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS,

Section 1. Pursuant to Arkansas Code § 16-92-118(e) as amended by Act 1218 of 2011, there is hereby established a credit card transaction fee in the amount of \$2.00 for each and every individual for whom the District Court receipts a payment made by credit card in the amount of \$200.00 or less authorized by law.

Section 2. Pursuant to Arkansas Code § 16-92-118(e) as amended by Act 1218 of 2011, there is hereby established a credit card transaction fee in the amount of \$5.00 for each and every individual for whom the District Court receipts a payment made by credit card in any amount over \$200.00 which is authorized by law.

Section 3. The fees established herein as provided for in Arkansas Code Ann. § 16-92-118 (e)(1) and (2) as amended by Act 1218 of 2011 collected by the city shall be deposited by

the tenth day of each month in the appropriate district court automation fund, established under § 16-13-704 to be used solely for the purposes stated in that section.

Section 4. That any ordinances in conflict herewith are hereby repealed to the extent of that conflict.

Section 5. That this ordinance is necessary for the protection of the peace, health and safety of the citizens of Conway, and therefore, an emergency is declared to exist, and this ordinance shall go into immediately upon passage and its provisions shall be begin as of September 1, 2011.

PASSED this 26th day of July, 2011.

Approved:

Mayor Tab Townsell

Attest:

Michael O. Garrett
City Clerk/Treasurer



**City of Conway, Arkansas
Ordinance No. O-11-__**

AN ORDINANCE AUTHORIZING A CHANGE IN STAFFING LEVELS FOR THE FINANCE DEPARTMENT; AND FOR OTHER PURPOSES:

WHEREAS, the Finance Department staffing includes a part time payroll accountant; and

WHEREAS, the employee holding the position of part time Payroll Accountant has notified the CFO of resignation as of October 15, 2011; and

WHEREAS, the financial impact of this change can be absorbed by the departmental 2011 budget approved by City Council thus no further budget adjustment is warranted for the remainder of the 2011 budget year;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

SECTION 1. The authorized staffing level in the City of Conway Finance Department is increased by one (1) full time payroll accountant position and decreased by one (1) part time payroll accountant position.

SECTION 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th day of July 2011.

Approved:

Mayor Tab Townsell

Attest:

**Michael O. Garrett
City Clerk/Treasurer**

Rick F. Lawson



Melinda K. Gillion

Cabs Here

830 Chestnut; Ste 104

Conway AR, 72032

Phone (501) 697-2005

Cell (501) 269-8837

Cabsherecorporation@gmail.com

7/19/2011

City Council

citycouncil@cityofconway.org

Thank you for giving us the opportunity to come before you. We are currently in the process of starting our own Taxi Cab franchise here in Conway, AR. We have obtained all the necessary licensing that the city requires.

My business partner and I have worked for two of the Taxi franchises here in Conway and know that the business can be successful. Not just for my partner and I, but for the city as well. I also know that the city of Conway could use a few more cabs running on the busy weekend nights.

My partner and I are displaced workers. I am also a veteran of our US Army. I am out of work due to complications and a few health problems developed during my last deployment to Iraq. It has taken me some time to save the money we have spent for the initial start up of our company. Conway is our home town. We grew up here, went to school here, this is where our family and friends live. Conway is where our roots reside and will always be where we call home. I truly hope you will take us and our company under consideration and we thank you for allowing us the opportunity to come before the committee to plead our case to you. We would like the chance to prosper in our beloved home town of Conway.

Sincerely,

Rick Lawson & Melinda Gillion

Cabs Here



APPLICATION FOR LICENSE TO OPERATE TAXI-CAB

TO THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

The undersigned hereby makes application for license to operate taxi-cab within said city, in accordance with the provisions of Ordinance No. A-415, passed June 9th, 1964, and all amendments made here-to, and makes the following statements and representations in support of this application:

BUSINESS

Business Name: Cabs Here
Address: 830 Chestnut Street
Ste # 10W
Conway, AR. 72032
Owner: Richard Lawson & Melinda Gillion

Vehicle

| Year | Make | Model | VIN # | Permit # |
|-------------|-----------------|-----------------|--------------------------------|-----------|
| <u>2002</u> | <u>Chrysler</u> | <u>PICruise</u> | <u>VIN # 3C4FY58B42T294109</u> | <u>50</u> |
| Year _____ | Make _____ | Model _____ | VIN # _____ | _____ |
| Year _____ | Make _____ | Model _____ | VIN # _____ | _____ |
| Year _____ | Make _____ | Model _____ | VIN # _____ | _____ |
| Year _____ | Make _____ | Model _____ | VIN # _____ | _____ |

Permit number: listed above

INSURANCE

Amount of Liability and Property Damage Insurance: Combined Single Limit \$100,000.00
Name of Insurance Company: Robert L. Ott Policy number: 73APR265306
Date of insurance: 7/15/11 - TO 7/15/12



FEES

Amount of fees: \$10.00 X 1 vehicles Total Due \$ 10.00

Date Paid: From: 7/18/11 To June 30, 20 12

I further state that I have read and am familiar with all provisions of said Ordinance No. A-415 and all amendments made here-to; that I will in good faith comply with all the terms of said ordinance; and I further agree that in event I, or any of my agents or employees, shall violate any of the provisions of said Ordinance, the license issued to me for the operation of the above described automobile as a taxi-cab may be revoked in accordance with the provisions of said Ordinance, and any license fee I may have paid for the issuance of a license on said taxi-cab shall not be refunded.

Date of application: 7/18/11

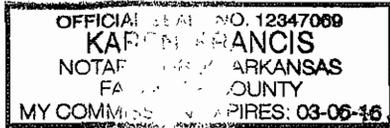
Signed: X [Signature]

Subscribed and sworn to before me on this 18 day of July, 20 11.

My commission expires: 3-6-16

[Signature]

Notary Public.





CERTIFICATE OF LIABILITY INSURANCE

OP ID: EB

DATE (MM/DD/YYYY)

07/18/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | |
|---|--|--|--|-----------------------|
| PRODUCER Robert L. Ott Insurance Agency P O Drawer 39 Conway, AR 72033 Robert L. Ott Insurance, Inc. | | 501-327-6711 501-327-9042 | CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: CABSH-1 | FAX (A/C, No): |
| INSURED Cabs Here 830 Chestnut St, Ste 104 Conway, AR 72032 | | INSURER(S) AFFORDING COVERAGE | | NAIC # |
| | | INSURER A : Argenia Inc | | |
| | | INSURER B : | | |
| | | INSURER C : | | |
| | | INSURER D : | | |
| | | INSURER E : | | |
| | | INSURER F : | | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADD'L INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|--|------------|----------|---------------|-------------------------|-------------------------|--|----------------------------------|
| | GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG | \$ \$ \$ \$ \$ \$ |
| A | <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | 73APR265306 | 07/15/11 | 07/15/12 | COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) | \$ 100,000 \$ \$ \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$ | | | | | | EACH OCCURRENCE AGGREGATE | \$ \$ \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | N/A | | | <input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT | \$ \$ \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

2002 Chrysler PT Cruiser PP 3C4FY58B42T294109

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|--|
| CITYC-3 City of Conway 1201 Oak Street Conway, AR 72032 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Evelyn Brinkley</i> |
|---|--|

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Received By:

Robert L. Ott Insurance Agency
P O Drawer 39
Conway, AR 72033

Received From:

Cabs Here
Melinda Gillion
830 Chestnut St, Ste 104
Conway, AR 72032

| RECEIPT FOR PAYMENT | |
|--|---------------------------------|
| ACCOUNT NO. CABSH-1 | DATE 07/15/2011 |
| Commercial Auto | |
| POLICY NO. | |
| EFFECTIVE 07/15/2011 | EXPIRATION 07/15/2012 |
| COMPANY Argenia Inc | |
| PRODUCER Robert L. Ott Insurance, Inc. | |
| AMOUNT RECEIVED: \$577.40 | |

This is to certify that we received payment, in the amount of \$577.40, from the above listed customer.


Evelyn Brinkley

Certificate of Persons Conducting Business
Under an Assumed Name

I (We) do hereby certify that I am (we are) or intend to operate a business under the following assumed or designated name:

Name of Business: Cabs Here

Business Address: 830 Chestnut St. Ste 104
Conway, AR. 72032

Telephone Number: 501-697-2005

And I (we) certify that the true and full name(s) of the person(s) with an interest in the conduction or transaction of business under this name is (are) as follows:

Name Richard F. Lawson Mailing Address 830 Chestnut St. Ste 104
Conway AR. 72032

Name Melinda K. Gillion Mailing Address 830 Chestnut St., Ste. 104
Conway, AR 72032

This certificate being executed in compliance with the provisions of Act 11 of 1943
(A.C.A 4-70-203 et. Seq.)

Signature Richard F. Lawson Date 7/18/2011

Signature Melinda K. Gillion Date 7/18/11

Acknowledgement

State of Arkansas
County of Faulkner

On this 18 day of July, 2011 before me, the undersigned officer, personally appeared, Richard Lawson Melinda Gillion, known to me (or satisfactorily proven) to be the person(s) described in the foregoing certificate. And acknowledge that he/she executed the same in the capacity therein stated and for purpose therein contained.

Subscribed and sworn to before me this 18 day of July, 2011.

Melinda Reynolds
Faulkner County Clerk

By: Vickie Shiptaw D.C.



CITY OF CONWAY TAXI DRIVER APPLICATION

TO THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

The undersigned hereby makes application for license to operate taxi-cab within said city, in accordance with the provisions of Ordinance No. A-415, passed June 9, 1964, and all amendments made here-to, and makes the following statements and representations in support of this application:

NAME OF TAXI SERVICE: Cabs Here

BUSINESS ADDRESS: 830 Chestnut Street
Ste # 104
Conway, AR. 72032

DRIVERS FULL NAME: Richard F. Lawson
FIRST MI LAST

HOME ADDRESS: 6 South Hampton Dr.
Conway, AR. 72034

DATE OF BIRTH: 12/22/1970

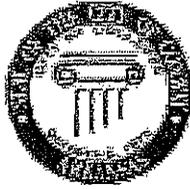
\$5.00 PERMIT FEE DATE PAID: 7/18/11

COPY OF APPROPRIATE ARKANSAS DRIVERS LICENSE WITH "P" ENDORSEMENT

I further state that I have read and am familiar with all provisions of said Ordinance No. A-415 and all amendments made here-to; that I will in good faith comply with all the terms of said ordinance; and I further agree that in event I, or any of my agents or employees, shall violate any of the provisions of said Ordinance, the license issued to me for the operation of the above described automobile as a taxi-cab may be revoked in accordance with the provisions of said Ordinance, and any license fee I may have paid for the issuance of a license on said taxi-cab shall not be refunded.

Richard Lawson
SIGNATURE

7/18/11
DATE



CITY OF CONWAY TAXI DRIVER APPLICATION

TO THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

The undersigned hereby makes application for license to operate taxi-cab within said city, in accordance with the provisions of Ordinance No. A-415, passed June 9, 1964, and all amendments made here-to, and makes the following statements and representations in support of this application:

NAME OF TAXI SERVICE: Cab's Here
BUSINESS ADDRESS: 830 Chestnut
Suite 104
Conway, AR 72032

DRIVERS FULL NAME: Melinda K Gillion
FIRST MI LAST

HOME ADDRESS: 6 South Hampton Drive
Conway, AR 72034

DATE OF BIRTH: 10/23/72

\$5.00 PERMIT FEE DATE PAID: 7/18/11

COPY OF APPROPRIATE ARKANSAS DRIVERS LICENSE WITH "P" ENDORSEMENT

I further state that I have read and am familiar with all provisions of said Ordinance No. A-415 and all amendments made here-to; that I will in good faith comply with all the terms of said ordinance; and I further agree that in event I, or any of my agents or employees, shall violate any of the provisions of said Ordinance, the license issued to me for the operation of the above described automobile as a taxi-cab may be revoked in accordance with the provisions of said Ordinance, and any license fee I may have paid for the issuance of a license on said taxi-cab shall not be refunded.

Melinda K Gillion

SIGNATURE

7/18/11

DATE

City of Conway
1201 Oak Street
Conway, AR 72032

REG# CWY-CC2285 OP# kfrancis
07/18/2011 10:40 AM
Receipt# 00007667
10314 07 2011

Richard Lawson/ Melinda Gillion
2011/2012 Taxi Franchise
2 driver fees

| | |
|-----------------|-------|
| 001-119-4799 | |
| Taxi Driver Fee | 10.00 |
| 001-119-4799 | |
| Taxi Franchise | 10.00 |
| Total | 20.00 |
| Cash | 20.00 |
| Change | 0.00 |

-- Thank You --
