

13162



Doc# 2015-12954  
Date 08/13/2015  
08:04:15 AM  
Filed & Recorded in  
Official Records of  
FAULKNER COUNTY  
RHONDA WHARTON  
FAULKNER COUNTY CIRCUIT CLERK  
Fees \$20.00  
By \_\_\_\_\_ D. C.

418005

City of Conway, Arkansas  
Ordinance No. O-15-85

**AN ORDINANCE AMENDING ORDINANCE O-10-125, WHICH ADOPTED AN EMPLOYEE HANDBOOK AND PERSONNEL POLICY; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:**

**Whereas**, the City Council has adopted, pursuant to Ordinance O-10-125, an Employee Handbook to be used for personnel matters for the City; and

**Whereas**, a revision of Section I, Employment Polices is needed for the fair and impartial implementation of personnel policies.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:**

**Section 1.** Section III, Matters Affecting the Status of the Employee – Probationary Period section shall be amended as follows:

**Probationary Period**

**For Civil Service positions**, new hires or rehires in the Conway Police Department have a 24-month probationary period; new hires or rehires in the Conway Fire Department have a 12-month probationary period. The probationary period for promoted employees is 6 months.

**Section 2.** Three (3) copies of the revised Section III, , Matters Affecting the Status of the Employee – Probationary Period section of the Employee Handbook, City of Conway, Personnel Policy shall be and hereafter kept on file in the Office of the City Clerk/Treasurer.

**Section 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**Section 4.** This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED** this 28<sup>th</sup> day of July, 2015.

**Approved:**

**Mayor Tab Townsell**

**Attest:**

**Michael O. Garrett  
City Clerk/Treasurer**