



*City of Conway*  
***Office of the Mayor***

*Mayor Tab Townsell*

[www.cityofconway.org](http://www.cityofconway.org)

**INVITATION  
TO THE VENDOR ADDRESSED:**

Bidders are invited to furnish the items listed herein in accordance with the terms and conditions attached. **Sealed** bids must be in the Office of the Mayor; no later than **10:00am, Thursday, September 11<sup>th</sup>, 2014** at which time all bids will be opened and read in the Downstairs Conference Room in City Hall. Successful bidders will receive purchase order, within 30 days after City Council approval, if necessary. **Unsigned bids will be rejected.**

**Invitation to Bid No. 2014-19**

**Conway Parks & Recreation Department**

**Conway Dog Park Fence Installation**

**Bid Opening Date: Thursday, September 11<sup>th</sup>, 2014 @ 10:00am**

**General Bid Description:**

Bids are being accepted for the installation of approximately 1860 feet of chain link fencing including two (2) twelve (10) foot maintenance gate and two (2) 8' x 16' staging area at the entrance into the facility which will include four (4) self-closing gates. Bids shall include all labor and materials necessary to complete the project.

**Contact Person:**

Jim Elliott, Parks Development Manager

501-450-6186 (Office)

501-450-6189 (Fax)

Email: [jim.elliott@cityofconway.org](mailto:jim.elliott@cityofconway.org)

**Site Visit Requirements:**

All bidders are encouraged to meet with City Staff on site. Appointments should be scheduled with Jim Elliott at 501-450-6186 prior to the bid opening date.

**General Information:**

The following specifications shall be construed as minimum. However, should the manufacturer's published data of specifications exceed these, they shall be considered as minimum and shall be furnished. Any deletions or variations from the following specifications must be noted. **Attached bid forms must be used to submit the bid proposals.**

**Minimum Bid Specifications:**

The bidder will provide all labor and materials for the installation of the specified fence and gates. An on-site review with City Staff is recommended, but not required, prior to submitting bids. It is the bidder's responsibility to fully understand project scope of work.

Electricity and water are not available on/at project site at this time. City Staff will provide on-site, routine inspections of work throughout the fence installation process.

Fence/Gates shall consist of the following:

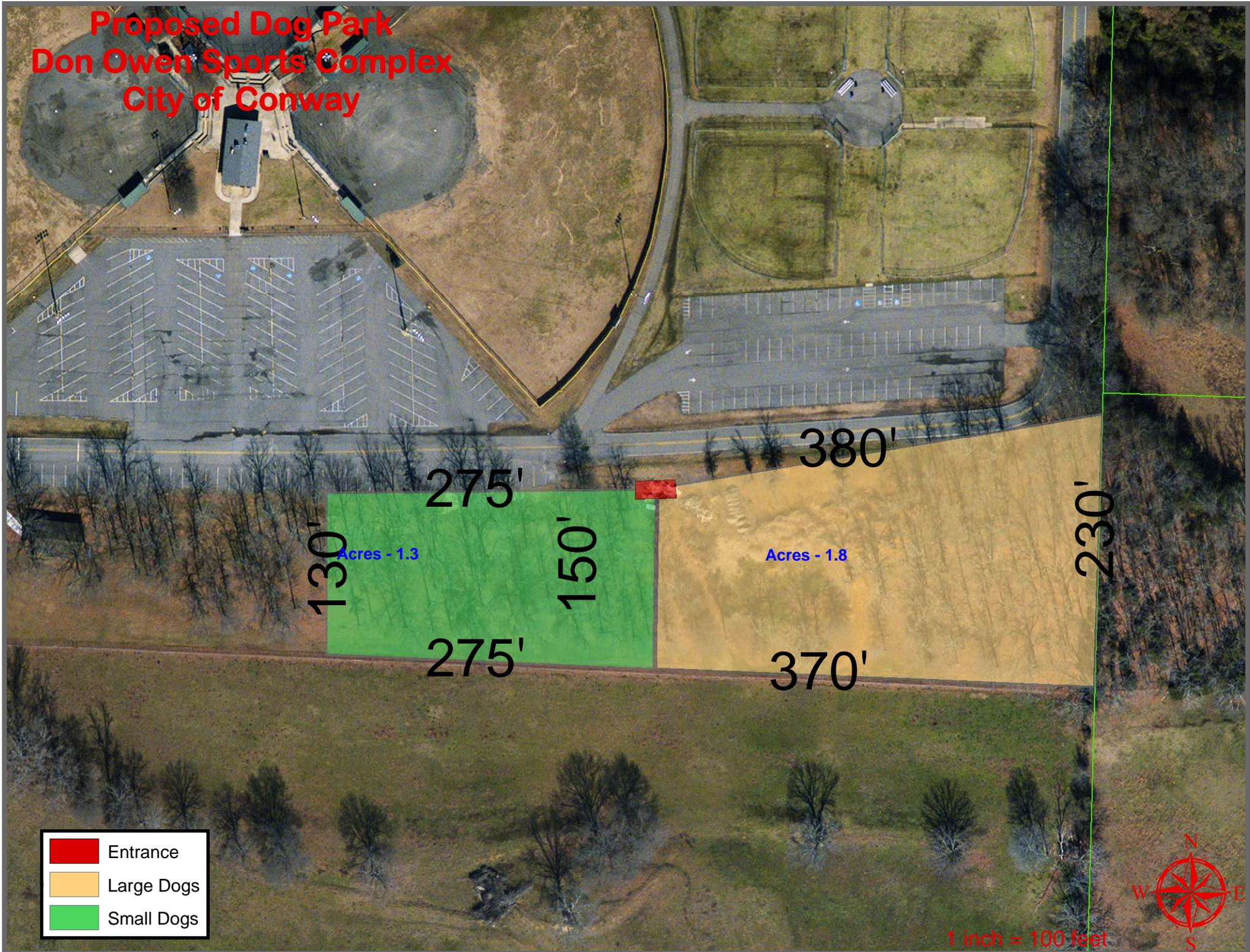
- 1) Fence height; 6 feet.
- 2) Chain link shall be 9 gauge galvanized wire
- 3) Ties for fencing to be galvanized steel
- 4) 2 3/8 inch schedule 40 galvanized posts for general fence structure
- 5) 4 inch schedule 40 galvanized posts to be used on the hinge side of large gate and ALL corners or areas where substantial tension may occur.
- 6) 2 7/8 inch schedule 40 galvanized posts to be used on hinge side of small walk through gates.
- 7) All posts on 8 foot centers with minimum of 2 ½ feet in the ground. Posts to be concreted in.
- 8) 1 5/8 schedule 40 galvanized top and bottom rail throughout.
- 9) It will be important to install the fence in a manner that does not allow or encourage small dogs to attempt to go under the fence. Fence to be installed at or slightly above (1/2 inch maximum) ground level. This may require some dirt work to be done. Adjusting the fence for all undulations will cause an unsightly, non-level fence which is not desirable.
- 10) Bidder should complete all work by Friday, October 24<sup>th</sup>, 2014

**Additional Information:**

- The bidder shall include all charges, including taxes, fees, shipping, & labor (if applicable)
- Bidder shall understand this is the minimum specifications, no bids will be considered that do not meet the above specifications
- Bidder should be able to complete all work by Friday, October 24<sup>th</sup>, 2014.
- In submitting this bid, it is understood by the undersigned bidder that the right is reserved by the City of Conway to reject any and all bids, to waive any informalities, and to accept the bid deemed to be in their best interest.
- Bid Specifications can be obtained from the City's website @ [www.cityofconway.org](http://www.cityofconway.org) .
- It is the bidder's responsible to check the website prior to bidding for any addendums.
- Please submit all bids sealed. No faxed or emailed bids will be accepted.
- Please ensure timely delivery by 10:00am on the bid date. No late bids will be accepted.
- Label your bid envelope with the following:
  - **"Sealed Bid – Do not open until bid opening"**  
Mayor's Office  
Conway Dog Park Fence Bid  
1201 Oak Street  
Conway, AR 72032
- The City of Conway reserves the right to reject or accept any or all bids and to waive any irregularities in such bids and to accept such bids that are the most responsive and best suit the needs of the City of Conway.
- A bid may be withdrawn up to twenty-four (24) hours prior to expiration of the deadline for submitted bids. No bidder may withdraw a bid for a period of up to forty-five (45) days after the date and hour set for opening bids.

***As always the City of Conway appreciates your business.***

**Proposed Dog Park  
Don Owen Sports Complex  
City of Conway**



-  Entrance
-  Large Dogs
-  Small Dogs





**City of Conway – Mayor’s Office**  
**Terms & Conditions**  
[www.cityofconway.org](http://www.cityofconway.org)  
**Important – Read Carefully**

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All charges including taxes, shipping, freight, and any miscellaneous taxes shall be included in prices quoted, if applicable.
4. Bidder certifies that he will make delivery of items for which he bids within 10 days after receipt of award – ***unless otherwise specifically stated***. Time of delivery in excess of 10 days may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder’s record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as “equal.” In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, “splitting” will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefore will be made at a proper reduction in price which shall be not greater than contractor’s actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for “GSA” pricing schedules, ***if available and applicable***.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. **CONSTRUCTION/INSTALLATION:** Any construction work that is worth \$20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **Arkansas Prevailing Wage Law A.C.A. §22-9-301 through 3-15:** The City of Conway, general contractors or any subcontractors is subject to the Arkansas Prevailing Wage Law, A.C.A. **§22-9-301 through 3-15**. The Labor Standards Division enforces laws related to [prevailing wage](#) (PDF). Arkansas’s prevailing wage law is commonly referred to as the "little Davis-Bacon Act." The law requires the division to issue a wage determination for each public works project where the cost of all labor and materials exceeds \$75,000.

*Exemptions are public school construction; work done for or by any drainage, improvement, or levee district; highway, road, street or bridge construction and maintenance, or related work contracted for or performed by incorporated towns, cities, counties, or the Arkansas Highway Department. If you need a copy of the Prevailing wage Regulation and Laws that are required; this information is available at [http://www.arkansas.gov/labor/pdf/prevailing\\_wage\\_regs.pdf](http://www.arkansas.gov/labor/pdf/prevailing_wage_regs.pdf).*

18. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase in the purchase or any part thereof.
19. **EQUAL OPPORTUNITY IN EMPLOYMENT:** All qualified bidders will receive consideration without regard to race, color, religion, sex, age, disability or national origin.