

Notice to Contractors:

SECTION 00010 - INVITATION TO BID

Project: Remodeling of Fire Station #7
Conway, AR
Architect's Project No. 10666

Owner: City of Conway
1201 Oak Street
Conway, AR 72032

Architect: Sowell Architects, Inc.
1315 North Street, Suite 100
Conway, AR 72034
501/450-9633 (telephone)
501/450-7228 (fax)
rik@sowellarchitects.com

Sealed bids for the above project will be received by the Owner's representative Felicia Rogers at City Hall, 1201 Oak Street, Conway, AR 72032 at and until 10:00 AM CST, Tuesday, December 6, 2011, and will be publicly opened in the first floor conference room. Bids received after the designated time will *not* be considered. A bid security will be required in the form of a Bid Bond or certified check equal to five percent (5%) of the Base Bid amount. A surety bond shall be written on AIA Document A310 Bid Bond, or other acceptable form that contains the same information. The Owner will require a Performance Bond and Payment Bond. The amount is to be included in the Base Bid.

Three sets of bidding documents may be obtained from the office of A&B Reprographics, 1101 Museum Road in Conway beginning at 2:00 PM, Thursday, November 17, 2011, upon deposit of \$200.00 payable to the Architect. Deposit checks will be returned *if* a bid is submitted *and* the documents are returned to the Architect in good condition within two weeks after the bid date established above. If the documents are not returned in good condition within two weeks, the cost of reproducing the documents will be deducted from the refunded deposit.

Additional single sets may be obtained upon payment of the cost of reproduction. Such sets shall be returned to the Owner upon completion of bidding. No partial sets of drawings or specifications will be issued.

The bidding documents will be furnished to established plan rooms without charge.

The City of Conway reserves the right to reject all bids, to accept in whole or in part, or to waive any informalities in the bids received.

Tab Townsell, Mayor
Conway, Arkansas