



City of Conway - Mayor's Office  
1201 Oak Street  
Conway, AR 72032  
www.cityofconway.org



**Invitation and Bid 2009-26**

**TO THE VENDOR ADDRESSED:**

Bidders are invited to furnish the items listed herein in accordance with the terms and conditions attached. **Sealed** bids must be in the hands of the Mayor not later than **10 am, Monday, April 27th, 2009** at which time all bids will be opened and read in the Downstairs Conference Room in City Hall. Unsigned bids will be rejected. Successful bidders will receive purchase order within 30 days after the opening date shown above.

**City of Conway Sanitation Department  
Skid Steer Loader**

**SPECIFICATIONS FOR THE PURCHASE OF A SKID STEER LOADER**

**General**

It is intended that the following set of specifications be used as a guideline for a new and unused skid steer loader. Equipment considered standard/necessary for a complete ready-to-use unit as well as any exceptions to this set of specifications must be listed on a sheet separate from this set.

Awarded Bidder must deliver the completed unit within 60 days after receiving notice of award via a City of Conway issued, signed and dated Purchase Order.

**Minimum Skid-Steer Loader Specifications:**

Engine Cooling	Liquid
Emissions Tier	Tier 3 or 4
Engine Fuel	Diesel
Horsepower Minimum	66 HP
Turbocharged Engine	
Two Speed Travel Option	
Rated Operating Capacity (SAE)	2000 lbs
ROC with Counterweight Option	2100 lbs
Tipping Load	4400 lbs
Fuel Tank	24 gal
Standard Bucket and Forks	
Joystick Control	
Air Conditioning	
Backup Alarm	
Cab Enclosure	
Cab Heater	
Suspension Seat	
Engine Shutdown	
Hydraulic Bucket Positioning	
Auxiliary Hydraulics/High Flow	
Hydraulic Attachment System	
Power Tachometer	
Horn	
Chain Final	
Solid Pneumatic Tires	

**Warranty**

All bidders shall include a copy of their warranty with their warranty with their bid.

**References**

All bidders shall demonstrate their experience in manufacturing by furnishing a list of the U.S. municipalities using the proposed equipment. The list must show at least 3 municipalities, each having a minimum of 2 of the proposed units. The name and telephone number of a contact person at each of the references shall be provided.

**Additional Information**

The bidder shall include all charges, including taxes, fees, and shipping (if applicable)

The bidder needs to include an anticipated delivery date. (if applicable)

In submitting this bid, it is understood by the undersigned bidder that the right is reserved by the City of Conway to reject any and all bids:

Contact Information: Cheryl Harrington  
Sanitation Department  
Cheryl.Harrington@cityofconway.org  
(501)450-6155

Protests regarding this bid must be submitted in writing to the Sanitation Director within five (5) working days of the opening of this bid.

Bid Specifications can be obtained from our website:  
[www.cityofconway.org](http://www.cityofconway.org)

**\*\*Please be sure to mark envelope:  
Bid Number 2009-26  
Bid Opening Date: Monday, April 27th, 2009**



**City of Conway Bidder Submittal Form**  
**Sanitation Department**  
**2009-26 Skid Steer Loader**  
**Bid Opening Date: Monday, April 27th, 2009**  
**City Hall - Downstairs Conference Room @ 10:00am**  
[www.cityofconway.org](http://www.cityofconway.org)

**Mfg. /Model bid: \$ \_\_\_\_\_ Total Bid: \$ \_\_\_\_\_**

**Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through:**

\_\_\_\_\_

**Quote F.O.B. City of Conway**

**Delivery time may be a major consideration in determining the lowest responsible bid.**

**Indicate delivery date:**

\_\_\_\_\_

***Unsigned bids will be rejected:***

Authorized Agent Bidding on this project:

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Representative Name

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Address Email Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Telephone Number Fax Number

\_\_\_\_\_  
Date

**City of Conway**  
**TERMS AND CONDITIONS**  
**Important – Read Carefully**

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All fees and taxes shall be included in prices quoted.
4. Bidder certifies that he will make delivery of items for which he bids within 10 days after receipt of award – unless otherwise specifically stated. Time of delivery in excess of 10 days may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder's record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as "equal." In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, "splitting" will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefore will be made at a proper reduction in price which shall be not greater than contractor's actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for "GSA" pricing schedules, if available and applicable.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. **CONSTRUCTION/INSTALLATION:** Any construction work that is worth \$20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase or any part thereof.
18. **EQUAL OPPORTUNITY:** All qualified bidders will receive consideration without regard to race, color, religion, sex, age, disability or national origin.