



City of Conway - Mayor's Office
1201 Oak Street
Conway, Arkansas 72032
www.cityofconway.org

Invitation and Bid - 2009-09

INVITATION

TO THE VENDOR ADDRESSED:

Bidders are invited to furnish the items listed herein in accordance with the terms and conditions attached. **Sealed** bids must be in Office of the Mayor no later than **10 am, Friday, January 9th, 2009** at which time all bids will be opened and read in the Downstairs Conference Room in City Hall. Successful bidders will receive purchase order, if necessary **within 30 days after the City Council approval.**
Unsigned bids will be rejected.

COMPLETE BID SPECIFICATIONS FOR THE PURCHASE OF UP TO 30 SEMI-RUGGEDIZED, AND TABLET LAPTOP COMPUTERS FOR POLICE AND FIRE VEHICLES

The City is requesting bids for Ruggedized, Semi-Ruggedized, and Tablet laptop computers for use in their police and fire vehicles.

Specifications of Item #1

Item	Description	Qty
CF-52	Panasonic Toughbook 52 base model with: Intel Core 2 Duo P8400 2.26GHz (Centrino2) 15.4" WXGA 1GB RAM 160GB Hard Drive WinXP Pro *Vista COA Intel WiFi a/b/g/n DVDRW Multi-drive No Bluetooth	1-30
ACCSRY	extra 2GB RAM / 1 slot -installed (Total 3GB RAM)	1-30
LEDKO	Complete Ledco UTX Cradle solution for Squads: Includes: Computer Cradle, side to side motion, poles, base Does not include: Installation	1-30

*** Optional***

Tuff-Hub with: USB:
(3) 480 Mbps USB 2.0 (1) Ethernet: 10/100
Mbps RJ45 Ethernet
In-line Noise Filtering: Yes
LEDCO EMI Filtering: Yes 1-30

Ledco Chargeguard:
Self-contained unit that provides circuit
protection for a vehicle's power system and is
regulated on a programmable timer 1-30

Specifications of Item #2

19 Panasonic Toughbook 19 with:
Intel Core 2 Duo U7500 1.06 GHz
(Centrino)
10.4" Touch Screen XGA
1GB RAM
80GB Hard Drive
Intel 802.11a/b/g ** wireless WiFi
Dual pass through
Win XP Pro *Vista COA*
TPM1.2
Bluetooth
No DVD or CD Drive 1-10

Extra 2GB RAM / 1 slot - installed (Total 3GB RAM)

Complete Ledco docking solution for Squads:
Includes: Computer Dock, side to side motion,
poles, base.
Does not include: Installation

Ledco Chargeguard:
Self-contained unit that provides
circuit protection for a vehicle's power
system and its regulated on a programmable timer
3 year "NO FAULT" Warranty

Additional Information

- The bidder shall include all charges, including taxes, fees, shipping (if applicable)
- The bidder needs to include an anticipated delivery date. (if applicable)
- Bid prices shall be firm for 90 days after the bid opening date.

In submitting this bid, it is understood by the undersigned bidder that the right is reserved by the City of Conway to reject any and all bids:

Contact Information: Lloyd Hartzell,
Chief Information Officer
Lloyd.hartzell@cityofconway.org
City of Conway IT Department
501-513.3521

Bid Specifications can be obtained from our website:
www.cityofconway.org

City of Conway Information Technology Department

Bid Number: 2009-09

Bid Opening Date: Friday, January 9th, 2009

Semi-Ruggedized and Tablet Laptop Computers

Panasonic Toughbook 52 with all requested peripherals and options on complete bid specifications

\$ _____

Panasonic Toughbook 19 with all requested peripherals and options on complete bid specifications

\$ _____

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Company Name

Company Representative Name

Representative's Signature

Address Email Address

City State Zip

Telephone Number Fax Number

Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included & signed with any bid submitted.

City of Conway
TERMS AND CONDITIONS

Important – Read Carefully

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All fees and taxes shall be included in prices quoted.
4. Bidder certifies that he will make delivery of items for which he bids within 10 days after receipt of award – unless otherwise specifically stated. Time of delivery in excess of 10 days may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder's record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as "equal." In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, "splitting" will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefore will be made at a proper reduction in price which shall be not greater than contractor's actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for "GSA" pricing schedules, if available and applicable.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. **CONSTRUCTION/INSTALLATION:** Any construction work that is worth \$20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase in the purchase or any part thereof.
18. **EQUAL OPPORTUNITY IN EMPLOYMENT:** All qualified bidders will receive consideration without regard to race, color, religion, sex, age, disability or national origin.