



City of Conway – Mayor’s Office
www.cityofconway.org

Invitation and Bid 2008-17

INVITATION

TO THE VENDOR ADDRESSED:

Bidders are invited to furnish the items listed herein in accordance with the terms and conditions attached. **Sealed** bids must be in the Mayor’s Office (1201 Oak Street) no later than **10 am, on Thursday, January 31st, 2008** at which time all bids will be opened and read in the Downstairs Conference Room in City Hall. Successful bidders will receive purchase order, if necessary within 30 days after approval from City Council. **Unsigned bids will be rejected.**

Conway Physical Plant

Bid Specifications for a

Full Size One-Half (1/2) Ton Pickup Truck, 8 Cylinder

MINIMUM SPECIFICATIONS ARE AS FOLLOWS:

Full Size One-Half (1/2) Ton Pickup Truck, 8 Cylinder w/ Hitch

A. Equipment

Standard- Each Short Wide bed pickup truck shall be equipped as follows:

- a) Air conditioning: factory installed and tinted glass.
- b) Alternator: heavy duty, minimum 40 amperes.
- c) Antifreeze: serviced to -29°C (-20°F) or lower.
- d) Battery: maintenance free, type recommend by manufacturer for vehicle as equipped.
- e) Bumpers: standard front, heavy-duty step type rear.
- f) Cooling System: heavy-duty, including heavy-duty radiator, heavy-duty fan, and factory installed coolant recovery system.

- g) Engine: 8-cylinder, a minimum of 280 cid.
- h) Inside hood latch control.
- i) License plate brackets: front and rear.
- j) Short wide pickup bed.
- k) Mirrors: two (2) outside, low mount, right and left.
- l) Operator's manual.
- m) Paint: White exterior color.
- n) Power brakes: factory installed.
- o) Power steering: factory installed.
- p) Radio: factory installed in dash AM/FM.
- q) Tires: five (5) radial, tubeless, type recommended by manufacturer for vehicle as equipped.
- r) Transmission: automatic, with a minimum of three (3) forward speeds and one (1) reverse.
- s) Upholstery: manufacturer's standard materials and colors to coincide with exterior color chosen.
- t) Hitch: Class III, frame attached, 7500 lb or better towing capacity. Must be Mfr. or dealer installed. Insert bar must be included.

The bidder shall include all charges, including taxes, fees, shipping (if applicable)

In submitting this bid, it is understood by the undersigned Bidder that the right is reserved by the City of Conway to reject any and all bids.

Contact person:

Tony Harrington / Glenn Berry

City of Conway Physical Plant

501.450.6124

Bid specifications can be obtained from our website:

www.cityofconway.org

City of Conway – Physical Plant
Bid Number: 2008-17
Bid Opening Date: Thursday, January 31st, 2008

Total Cost for Full Size Pickup Truck w/ Hitch

\$ _____

Anticipated Delivery Date:

\$ _____

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Company Name

Company Representative Name

Representative's Signature

Address

Email Address

City

State

Zip

Telephone Number

Fax Number

Date

Please feel free to submit additional information on this bid on a separate piece of paper; however this sheet has to be included & signed with any bid submitted.

City of Conway

TERMS AND CONDITIONS

Important – Read Carefully

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All fees and taxes shall be included in prices quoted.
4. Bidder certifies that he will make delivery of items for which he bids within 10 days after receipt of award – unless otherwise specifically stated. Time of delivery in excess of 10 days may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder's record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as "equal." In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, "splitting" will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefore will be made at a proper reduction in price which shall be not greater than contractor's actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for "GSA" pricing schedules, if available and applicable.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. **CONSTRUCTION/INSTALLATION:** Any construction work that is worth \$20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase or any part thereof.
18. **EQUAL OPPORTUNITY IN EMPLOYMENT:** All qualified bidders will receive consideration without regard to race, color, religion, sex, age, disability or national origin.