

**CITY OF CONWAY  
CITY OF CONWAY STREET DEPARTMENT  
BID INVITATION**

Bid Number: 2007-32

**BID OPENING LOCATION:**  
City of Conway, Mayor's Office  
1201 Oak Street  
Conway, Ark 72032

**MAIL TO:**  
City of Conway, Mayor's Office  
1201 Oak Street  
Conway, Ark 72032

**DELIVER TO:**  
City of Conway, Mayor's Office  
1201 Oak Street  
Conway, Ark 72032

Bid Opening Date: May 15, 2007 Time: 10:00AM

Sealed bids for furnishing the commodities and/or services described below, subject to the Conditions on the reverse hereof and as may be attached hereto will be received at the above-noted mail and delivery locations until the above-noted bid opening date and time, and then publicly opened at the above-noted bid opening location. **Bids must be submitted on this form, with attachments when appropriate, or bids will be rejected. Late bids and unsigned bids will not be considered.**

In compliance with this Bid Invitation and subject to all the Conditions thereof, the undersigned offers and agrees to furnish any and all items upon which prices are quoted, at the price set opposite each item.

Company Name: \_\_\_\_\_

Name (Type or Print): \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Federal Tax ID or Social Security No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Signature:** \_\_\_\_\_  
Signature must be original (not photocopied) and in ink. Unsigned bids will be rejected.

| Item No. | Description  | Quantity | Unit | Unit Price | Amount |
|----------|--|----------|------|------------|--------|
| 1.       | <p>Truck Mounted Telescopic Aerial Platform Lift and Service Body</p> <p>To meet the requirements of City of Conway Specifications attached to and made a part of this bid.<br/>FOB: CITY OF CONWAY Street Department</p> <p>Proposed Equipment to Be furnished</p> <p>Make _____ Model _____</p> <p>If any literature and/or specifications of items conflict with CITY OF CONWAY specifications, the conflict(s) shall be specifically noted, corrected and submitted with the bid.</p> <p>The successful bidder will be required to complete delivery within 60 days.</p> | 1        | Ea.  |            |        |
|          |  |          |      | TOTAL BID  |        |

## CONDITIONS

1. **ACCEPTANCE AND REJECTION:** The CITY OF CONWAY reserves the right to reject any or all bids, to accept bids in whole or in part (unless otherwise indicated by bidder), to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications where efficiency of operation will not be impaired, and to award bids to best serve the interest of the City.
2. **PRICES:** Unless otherwise stated in the Bid Invitation, the following will apply: (1) unit prices shall be bid, (2) prices should be stated in units of quantity specified (feet, each, lbs., etc.), (3) prices must be F.O.B. destination specified in bid, (4) prices must be firm and not subject to escalation, (5) bid must be firm for acceptance for 30 days from bid opening date. In case of errors in extension, unit prices shall govern. Discounts from bid price will not be considered in making awards.
3. **BID BONDS AND PERFORMANCE BONDS:** If required, a **Bid Bond** in the form of a cashier's check, certified check, or surety bond issued by a surety company, in an amount stated in the Bid Invitation, must accompany bid. **Personal and company checks are not acceptable as Bid Bonds.** Failure to submit a Bid Bond as required will cause a bid to be rejected. The Bid Bond will be forfeited as liquidated damages if the successful bidder fails to provide a required Performance Bond within the period stipulated by CITY OF CONWAY or fails to honor their bid. Cashier's checks and certified checks submitted as Bid Bonds will be returned to unsuccessful bidders; surety bonds will be retained. The successful bidder will be required to furnish a **Performance Bond** in an amount stated in the Bid Invitation and in the form of a cashier's check, certified check, or surety bond issued by a surety company, unless otherwise stated in the Bid Invitation, as a guarantee of delivery of goods/services in accordance with the specifications and within the time established in the bid. **Personal and company checks are not acceptable as Performance Bonds.** In some cases, a cashier's check or certified check submitted, as a Bid Bond will be held as the Performance Bond of the successful bidder. Cashier's checks or certified checks submitted as Performance Bonds will be refunded shortly after payment has been made to the successful bidder for completion of all terms of the bid; surety bonds will be retained. Surety bonds must be issued by a surety company authorized to do business in Arkansas, and must be signed by a Resident Local Agent licensed by the Arkansas State Insurance Commissioner to represent that surety company. Resident Agent's Power-of-Attorney must accompany the surety bond. Certain bids involving labor will require Performance Bonds in the form of surety bonds only (no checks of any kind allowed). In such cases, the company issuing the surety bond must comply with all stipulations herein and must be named in the U. S. Treasury listing of companies holding Certificates of Authority as acceptable sureties on Federal Bonds and as acceptable reinsuring companies. Any excess between the face amount of the bond and the underwriting limitation of the bonding company shall be protected by reinsurance provided by an acceptable reinsuring company.
4. **TAXES:** The CITY OF CONWAY is not exempt from Arkansas State Sales and Use Taxes, or local option city/county sales taxes, when applicable, and bidders are responsible to the State Revenue Department for such taxes. These taxes should not be included in bid prices, but where required by law, will be paid by the CITY OF CONWAY as an addition thereto, and should be added to the billing to the CITY OF CONWAY. The CITY OF CONWAY is exempt from Federal Excise Taxes on all commodities except motor fuels; and excise taxes should not be included in bid prices except for motor fuels. Where applicable, tax exemption certificates will be furnished by the CITY OF CONWAY.
5. **"ALL OR NONE" BIDS:** Bidders who wish to bid "All or None" on two or more items shall so stipulate on the face of bid sheet; otherwise, bid may be awarded on an individual item basis.
6. **SPECIFICATIONS:** Complete specifications should be attached for any substitution or alternate offered, or where amplification is necessary. Bidder's name must be placed on all attachments to the bid.
7. **EXCEPTIONS TO SPECIFICATIONS:** Any exceptions to the bid specifications must be stated in the bid. Any exceptions to manufacturer's published literature must be stated in the bid, or it will be assumed that bidder is bidding exactly as stated in the literature.
8. **BRAND NAME REFERENCES:** All brand name references in bid specifications refer to that commodity or its equivalent, unless otherwise stated in Bid Invitation. Bidder should state brand or trade name of item being bid, if such name exists.
9. **FREIGHT:** All freight charges should be included in bid price. Any change in common carrier rates authorized by the Interstate Commerce Commission will be adjusted if such change occurs after the bid opening date. Receipted common carrier bills that reflect ICC authorized rate changes must be furnished.
10. **SAMPLES AND LITERATURE:** Samples or technical literature must be provided within 14 days of CITY OF CONWAY request unless CITY OF CONWAY extends time. Failure to provide samples or literature within this period may cause bid to be rejected. When required, samples of items must be furnished free of charge, prior to or after the opening of bids, and, if not destroyed, will be returned upon request at the bidder's expense. Each individual sample must be labeled with bidder's name and item number. Request for return of samples must be made within 10 days following submission of sample. Samples from successful bidders will be retained for comparison with items actually furnished.
11. **GUARANTY:** Unless otherwise indicated in Bid Invitation, it is understood and agreed that any item offered or shipped on this bid shall be newly manufactured, latest model and design, and in first class condition; and that all containers shall be new, suitable for storage or shipment and in compliance with all applicable laws relating to construction, packaging, labeling and registration.
12. **BACKORDERS OR DELAY IN DELIVERY:** Backorders or failure to deliver within the time required may constitute default. Vendor must give written notice to the CITY OF CONWAY, as soon as possible, of the reason for any delay and the expected delivery date. The CITY OF CONWAY has the right to extend delivery if reasons appear valid. If reason or delivery date is not acceptable, vendor is in default.
13. **DEFAULT:** All commodities furnished will be subject to inspection and acceptance by CITY OF CONWAY after delivery. Default in promised delivery or failure to meet specifications authorizes the CITY OF CONWAY to cancel award or any portion of same, to reasonably purchase commodities or services elsewhere and to charge full increase, if any, in cost and handling to defaulting vendor. Applicable bonds may be forfeited.
14. **ETHICS:** *"It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a State contract upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the contractor for the purpose of securing business."* (Arkansas Code, Annotated, Section 19-11-708).

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ACCEPTANCE (For CITY OF CONWAY Use Only)

Bid No. #2007-32 Accepted as to items numbered \_\_\_\_\_

Date \_\_\_\_\_ By \_\_\_\_\_

Procurement Officer

**CITY OF CONWAY**

**SPECIFICATIONS**

**FOR**

**TRUCK MOUNTED TELESCOPIC AERIAL PLATFORM LIFT AND SERVICE BODY**

1. **General:** This specification is intended to cover a new truck mounted telescopic aerial platform lift truck with service body.
2. **Engine:** Liquid cooled, turbocharged diesel developing no less than 200 net horsepower at not more than 2,650 RPM. Shall have 12-volt electric system and include starter, battery and alternator. Shall have lube oil and fuel filters, approved type air cleaner, muffler, electric hour meter, fuel gauge and all other accessories or equipment necessary for efficient operation. Cooling system shall have anti-freeze protection to -20° F, or lower.
3. **Hydraulic System:** Hydraulic pump shall be either PTO or clutch/belt driven. Pump shall have a minimum 6 GPM @ 2700 PSI. Hydraulic cylinders shall be double acting type with integral holding valves to keep down creep and to lock cylinder in position in the event of hose failure. All circuits shall have safety relief valves to prevent overloading. Hydraulic system and reservoir shall have a minimum oil capacity of 17 gallons. Tank must have sight gauge for fluid quick fluid level check. Tank must have shut off valve to prevent fluid loss if pump is serviced. Hydraulic system shall be equipped with a filtration system with replaceable filter elements of adequate capacity. Filter must be able to change without draining tank. Hoses routed through the boom must be high pressure and nonconductive with swaged hose end fitting.
4. **Controls:** Shall have single stick upper control with a safety trigger to prevent inadvertent operation. The lift movement needs to correspond with control handle movement. Shall have individual controls at the turret to actuate all boom functions. An emergency stop and tool selector control are located at upper controls. The lower control station shall be equipped with a selector valve to override the upper controls.
5. **Emergency Power:** Emergency pump shall be driven by a DC motor, which is powered by the truck-engine battery. A air cylinder on the platform shall control it and a switch at the pedestal to energize the system.
6. **Truck:** Minimum Gross Vehicle Weight of 19,500 Lbs. The truck shall be equipped with an automatic transmission with 5 forward and one reverse gears. Transmission shall have PTO provision on transmission. Truck cab will have air conditioning and heater/defroster. Seats will be vinyl. Floor will have heavy rubber mat for ease of cleaning. Truck and body shall be painted white.
7. **Rear Axle:** Shall have 13,500 LBS. With disc brakes and parking brake in drum of rotor that is hand operated
8. **Front Axle:** Shall be 7,000 LBS with disc brakes, power steering
9. **Platform:** Shall be 36"x60" inside with a 24" door with a guardrail that is bent around the corners for strength. It shall have a 4" kick plate at the bottom. Shall have a working weight limit of 500 lbs minimum. The platform shall have an anchor point to attach lanyard. It shall have tool ports installed on platform that are open center and 6 GPM at 2500 PSI.
10. **Rotation:** Unit must be able to continuous rotate unrestricted by hoses or wires.
11. **Outer/Inner Boom:** Shall articulate 25 degrees below horizontal to 85 degrees above horizontal. It must have boom support cradle and tie down. The outer and inner boom assembly must be tested and certified to a minimum of 46 KV in accordance with ANSI A92.2-1990 requirements. The outer and inner boom must be fully insulated even in a retracted position. The lower boom insert shall be tested according to ANSI A92.2-1990.
12. **Outriggers:** Shall be independent H-frame outriggers, shear plate mounted to the frame. They shall have pivoting feet that swivel 12-degree angle about a horizontal centerline.
13. **Service Body:** Shall be 108" long with a 48" tail. It shall have three doors on each side behind the cab 32", 22" and a 54" over the wheels. The one over wheel must be a minimum of 21" tall. They will have a minimum depth of 20". All doors shall be locking and all keyed alike. All lighting shall be installed to meet DOT requirements.
14. **Training:** The successful bidder shall furnish qualified personnel to instruct CITY OF CONWAY operators and service technicians on operation and maintenance of units purchased under this specification. In addition, the successful bidder shall furnish information on any factory service schools, which would be available for CITY OF CONWAY service technicians.
15. The successful bidder shall furnish Operator's Instruction Manual and parts manual for lift and service shop manuals for lift and truck. All service manuals for the machine must be included in either book or CDROM.
16. Unit shall be assembled, adjusted and made ready for continuous operation at time of delivery. All equipment necessary for efficient operation of unit shall be furnished whether or not they are specifically mentioned in this specification. All standard equipment as regularly furnished by manufacturer and as shown on printed literature and specification sheets shall be furnished unless specifically excluded by this specification.

17. The successful bidder shall maintain a representative inventory of replacement parts and service facilities for servicing equipment bid on.